


RISK ASSESSMENT

LOCATION/ACTIVITY/ISSUE BEING ASSESSED:	Woodlands and Meadows at Dinton Activity Centre
SERVICE/TEAM:	Countryside Service
NAME OF ASSESSOR(s):	Mike Bennett
DATE OF ASSESSMENT:	December 2024
DATE FOR REVIEW:	Dec 2025
APPROVED BY:	Signature:  Date: 03/03/2025 Name: Richard Ashwell

SUMMARY (* delete as appropriate)	
Risk level without additional controls:	HIGH / MEDIUM / LOW
Additional control measures required:	YES / NO
Risk level with additional controls:	HIGH / MEDIUM / LOW

What are the significant hazards?	What could go wrong? Who could be harmed and how?	What is being done to control the risks?	Amendment notes
Carpark Crossing – pedestrian collision with vehicle	Collision with vehicle Staff Participants	Participants briefed about carpark and vehicles. Asked to buddy up with another child when walking to teaching areas.	
Lost child	Endangered life by losing a child Participants	Maintain operating ratios. Use the child buddy system and promote responsibility for themselves and others. Identify meeting points during briefing.	

		<p>Use roll call technique, and registers at regular intervals to ensure all participants are re-grouped.</p> <p>Participants briefed on boundaries and not to stray from them during the session.</p> <p>Ensure that the group leader understand that they have overall group control responsibility.</p> <p>Lost Child Policy to be followed, a copy is within equipment storage boxes.</p>	
Contact with plants – skin irritants, stings, splinters, thorns, stomach upset.	<p>Injury or illness</p> <p>Participants</p> <p>Staff</p>	<p>Plant ID sheets available for staff.</p> <p>Hand sanitizing and eye wash in first aid kit.</p> <p>Suggested to wash hands after the activity and before eating any food / drink. Participants walked to the café toilets prior to having lunch.</p> <p>Participants encouraged to bring clothing suitable for the environmental conditions.</p> <p>Extra precaution taken when in the woodland area to remind people to be careful not to walk into low branches and twigs as they may cause an eye injury.</p> <p>Hand sanitizing and eye wash facilities.</p>	
Contact with wildlife – bites, stings, ticks, stomach upset, Weil's disease, animal faeces.	<p>Injury or illness</p> <p>Participants</p>	<p>Briefing to include dangers of animal faeces.</p>	

	<p>Staff</p>	<p>Briefing to include risks that some plants and animals can bite or sting. Be cautious in handling things. Use of specimen pots, nets etc are strongly advised.</p> <p>Guardians (teachers or parents) warned of risk of Weil's Disease and symptoms if exposure is a possibility.</p> <p>Staff to be advised of any participant allergic to bees or wasps and medication carried as required.</p> <p>Staff to be vigilant for ticks if working in the meadow. Advise any participant/staff members to remove the tick correctly and to see a doctor if any symptoms of Lyme's Disease occur.</p> <p>Hand sanitizing and eye wash facilities available.</p> <p>First aid kit to be taken on session.</p>	
Woodland Environment	<p>Running in the woodland can be dangerous by means of tripping over tree routes and running into trees and low braces.</p> <p>Slips, trips and falls Head Injury Eye Injury</p> <p>The meadow has long grass so you can't always see the ground surface.</p> <p>Participants, Staff & Members of the public</p>	<p>Participants briefed to walk not run.</p> <p>To take extra care in the woods of trees and low branches.</p> <p>First aid kit taken on session by the instructor.</p>	
Misuse of equipment	<p>Sweep nets being swung or placed over other participants heads</p> <p>Head Injury</p>	<p>Participants to be briefed on proper use and carriage of equipment.</p>	

	<p>Eye Injury</p> <p>Participants Staff Members of the Public</p>	<p>Staff reserve the right to prevent participant using the equipment if persistently reoffending.</p>	
Contact with dogs	<p>Dogs walking with owners around the park may not be on a lead or controlled by their owners</p> <p>Participants may feel anxious around dogs. Participants and staff at risk of being bitten.</p>	<p>Participants briefed not to touch dogs unless they have permission from their owner.</p> <p>Participants briefed not to feed dogs.</p> <p>Participants briefed to try and stay still and calm if dogs are acting aggressively and not to attack the animal which could escalate a situation.</p>	

REVIEWS AND REVISIONS				
Review date	Name of Assessor	If not, list adjustments with details of who will action and by when	Approved by Manager	Date of next review
Feb 2020	Nicola Dennis	Added notes about ticks and Lyme's disease. Added note about misuse of equipment. Added note about dogs.	Tanya lee	Feb 2021
March 2021	Sophie Wooldridge	Updated references to COP's	Jack Walling	Feb 2022
Jan 2022	Jack Walling		Jack Walling	Jan 2023
Feb 2023	Isabel R.S.	Updated references to COP's	Richard Ashwell	March 2024
Jan 2024	Mike Bennett	Updates Ref to COPs	Richard Ashwell	March 2025
Dec 2024	Mike Bennett	Removed ref top COP's	Mike Bennett	Dec 2025